

## Collaborators meeting

Annotated agenda\* for 29 July 2021

(\*this agenda is attachment 1 in the meeting package)

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<b>0. Review action items from last meeting and today's agenda</b>	Action items from last meeting - <b>see attachment 2</b> Other agenda items for today? (key items are in yellow cells)	<b>5 min</b>
<b>OVERALL PROJECT REVIEW</b>		
<b>1. Project progress</b>		
Status overview <i>8 months completed, 4 months to go</i>	<ul style="list-style-type: none"> <li>• <a href="#">Status of requests and completed products</a> (including plain language summaries)</li> <li>• Currently we have 61 completed products (new and updates), 4 in-progress and 6 planned (72 total)</li> <li>• Leveraged relationships, contracts, and grants (including to co-sponsor many evidence synthesis products and updates) <ul style="list-style-type: none"> <li>- CoVaRR (\$200,000)</li> <li>- PHAC</li> <li>- Other CIHR and NSERC-funded networks and teams (modeling, trials, Indigenous)</li> <li>- COVID-END in Canada partners</li> </ul> </li> </ul>	<b>15 min</b>
<b>2. Legacy planning</b>		
Evidence Commission	<ul style="list-style-type: none"> <li>• Global Commission on Evidence to Address Societal Challenges</li> </ul>	<b>15 min</b>
COVID-END Global	<ul style="list-style-type: none"> <li>• Specific initiatives led by COVID-END working groups and task groups <ul style="list-style-type: none"> <li>○ papers (methods, evaluation, lessons learned, citizen-specific experiences)</li> <li>○ events (Cochrane convenes)</li> <li>○ inventory enhancement (e.g., addition of equity dimension)</li> <li>○ support to Evidence Commission (e.g., disseminating exhibits through e-mechanisms)</li> </ul> </li> </ul>	<b>3 min</b>
COVID-END in Canada	<ul style="list-style-type: none"> <li>• Ontario asset map expected in September, which could be a prototype for a national asset map</li> <li>• Advocating for a sustainable evidence ecosystem that is fit for purpose (including both coordination and distributed capacity).</li> </ul>	<b>2 min</b>
<b>STANDING ITEMS</b>		
<b>A) Activity streams</b>		
<b>3. New or updated syntheses</b>		
Rapid evidence profiles (REPs)	<ul style="list-style-type: none"> <li>• See above (in project progress)</li> </ul>	
Rapid evidence syntheses (RSs)	<ul style="list-style-type: none"> <li>• See above (in project progress)</li> </ul>	
Plain language summaries (includes summaries for living documents below)	<ul style="list-style-type: none"> <li>• Progressing well, in collaboration with citizen partners. Plain language summaries available through the <a href="#">scan evidence products</a> link in the 'resources for decisionmakers' section (and plans underway for additional dedicated page)</li> </ul>	
<b>4. Living evidence syntheses</b>		
Living evidence profiles (LEP)	<ul style="list-style-type: none"> <li>• See above</li> </ul>	
Living evidence syntheses (LES)	<ul style="list-style-type: none"> <li>• See above</li> </ul>	
Other	<ul style="list-style-type: none"> <li>• Living behavioural sciences documents funded by PHAC (see link above)</li> </ul>	
<b>5. Inventory of 'best evidence syntheses'</b>		
Status	<ul style="list-style-type: none"> <li>• 9,357 syntheses from high-quality/high-yield sources → 7,251 non-duplicate syntheses → 4,897 decision-relevant syntheses → 576 'best' evidence syntheses (updated 28 July)</li> <li>• Additional fields for equity considerations being planned</li> </ul>	
Searchable database	<ul style="list-style-type: none"> <li>• A full database of syntheses from around the world powers the inventory, and it will soon be available in searchable form</li> </ul>	
Inventory spotlights	<ul style="list-style-type: none"> <li>• Canadian (see below) and <a href="#">global inventory spotlights</a></li> </ul>	
<b>6. Evidence-demand coordination</b>		

Canadian Public Health Network (SAC and TAC)	<ul style="list-style-type: none"> <li>Content from our spotlights is being included in the weekly evidence summary being distributed to all SAC members</li> </ul>	
Other PHAC (e.g., Chief Science Officer)	<ul style="list-style-type: none"> <li>Regular communications</li> </ul>	
Other federal government	<ul style="list-style-type: none"> <li>Secretariat continues to reach out to government contacts with three calls to action:               <ol style="list-style-type: none"> <li>sign-up for the twice-a-month email updates</li> <li>submit a request using the online form (for questions from high-level decision makers)</li> <li>use the COVID-END inventory when looking for the best global evidence and reminders to use the COVID-END website for additional resources</li> </ol> </li> </ul>	
Provincial and territorial governments		
<ul style="list-style-type: none"> <li>Tracking</li> </ul>		
<ul style="list-style-type: none"> <li>Webinars (and presentations)</li> </ul>	<ul style="list-style-type: none"> <li>Webinars and presentations conducted since the last collaborators meeting (full roster for COVID-END in Canada can be found here: <a href="#">webinars</a>, <a href="#">presentations</a> <ul style="list-style-type: none"> <li>Quarterly meeting of the evidence-synthesis teams, with presentations about citizen partnerships - completed 22 June</li> <li>Workshop hosted by CIHR: <a href="#">Rapid-reviews for decision-makers</a> - completed 30 June</li> </ul> </li> </ul>	
<b>7. Horizon scanning</b>		
<ul style="list-style-type: none"> <li>Adjustments to existing process</li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Horizon scans</a> are published once a month and include a briefing note about emerging issues, and a panel summary about priority issues for Canada.</li> </ul>	
<ul style="list-style-type: none"> <li>Canadian panel membership</li> </ul>	<ul style="list-style-type: none"> <li>28 Canadian horizon scanning panel members; three meetings completed (28 April, 26 May, 28 July), two more scheduled (29 September, 27 October)</li> <li>Many Canadian members observing the global horizon scanning panel meeting</li> </ul>	
<b>8. Evidence-supply coordination</b>		
<ul style="list-style-type: none"> <li>Evidence-synthesis teams</li> </ul>	<ul style="list-style-type: none"> <li>Quarterly meeting of the evidence-synthesis teams (two completed: 29 March, 22 June), and two more scheduled (27 September, 22 November)</li> <li>The '<a href="#">Resources for researchers</a>' webpage has been further enhanced</li> </ul>	
<ul style="list-style-type: none"> <li>Canadian synthesis spotlights</li> </ul>	<ul style="list-style-type: none"> <li>Canadian spotlights can be accessed <a href="#">here</a></li> </ul>	
<ul style="list-style-type: none"> <li>Dissemination vehicles</li> </ul>	<ul style="list-style-type: none"> <li>Reminder to <a href="#">subscribe here</a> (and encourage others to do the same) to the Canadian COVID-19 email update, which provides three types of products from COVID-END in Canada:               <ul style="list-style-type: none"> <li>Canadian spotlights,</li> <li>global spotlights, and</li> <li>horizon scans</li> </ul> </li> <li>Distribution also through partner newsletters, websites, and social media</li> <li>Plans underway for citizen-focused social media communications (see below)</li> </ul>	
<b>B) Cross-cutting</b>		
1. Citizen partnership	<ul style="list-style-type: none"> <li>Citizen partnership update (see attachment 3)</li> <li>20 citizen partners are trained and available to partner with research teams and can provide input into framing the question, feedback on the syntheses, perspectives from their lived experiences, and to support the preparation of plain language summaries and infographics.</li> <li>Reminder that <a href="#">resources</a> are available to researchers for engaging citizens.</li> </ul>	<b>5 min</b>
2. Indigenous peoples engagement	<ul style="list-style-type: none"> <li>Plans underway to connect with five teams who received CIHR funding for knowledge syntheses, and to collaborate with CoVaRR's Indigenous reach and groups such as the Indigenous Primary Health Care and Policy Research (IPHCP) Network based in AB.</li> <li>Also, advisors identified through the evidence commission work</li> </ul>	
3. Website and communications	<ul style="list-style-type: none"> <li><a href="#">Resources for Canadians</a> section of the COVID-END site</li> <li>Citizen-focused content added, and a separate page being planned to facilitate direct access to plain language summaries</li> </ul>	
4. Measuring impact	<ul style="list-style-type: none"> <li></li> </ul>	
<b>OTHER BUSINESS / ARISING ISSUES</b>		
1. Round table: relevant initiatives	<ul style="list-style-type: none"> <li>Brief updates about other relevant initiatives underway in Canada</li> </ul>	<b>10 min</b>

2. Upcoming meetings FYI	Next meetings: <ul style="list-style-type: none"><li>• Evidence-synthesis teams: 27 September</li><li>• Collaborators: 7 October</li><li>• Steering Committee: 16 November</li></ul>	
3. Other business	Other business – TBD	