



Engaging Working Group  
 Agenda for the Webex call on 16 June 2020  
<https://mcmaster.webex.com/meet/rise>

<p><b>1. INTRODUCTIONS</b></p> <p><i>a. Welcoming working group members</i></p> <p><i>a. Newman Dieyi, Memorial University of Newfoundland, Canada</i></p>	<p>2 min</p>
<p><b>2. FOLLOW-UP ON ACTION ITEMS</b></p> <p><i>a. John to update the website text</i></p> <p><i>b. Maureen to explore at the partners meeting on Thursday if there is interest among partners who are not Engaging work group members, to play a lead role in facilitating discussions once the listserv is started</i></p> <p><i>c. Maureen and Lauren<sup>x</sup> to discuss activities Newman could be tasked with to support the Engaging WG</i></p>	<p>3 min</p>
<p><b>3. OUTREACH</b></p> <p><i>(see attachment 3)</i></p> <p><i>a. Email outreach to network contacts and involving Newman in tracking responses/emails</i></p> <p><i>b. Feedback on outreach tracking document</i></p> <p><i>c. Other tasks for Newman: write short summary of discussions from the listserv; provide updates regularly to the Engaging WG; provide updates as time permits about the listserv discussions at the Partners meetings</i></p>	<p>20 min</p>
<p><b>4. PRIORITY SETTING</b></p> <p><i>a. Revisit suggestions from June 9 meeting of potential co-facilitators for the preliminary four discussion topics for the listserv</i></p> <p><i>a. Registration of synthesis titles and protocols (e.g., via Prospero) – Lesley could help here</i></p> <p><i>b. Open-access principles for synthesis publications – Tamara could help here</i></p> <p><i>c. Priority setting for COVID-19 evidence syntheses – Heather could help here</i></p> <p><i>d. Critical appraisal and strength of the evidence assessments in rapid COVID-19 reviews – Lauren<sup>x</sup> and Jenny could help here</i></p> <p><i>b. Additional discussion topics; potential co-facilitators?</i></p> <p><i>a. Time stamping based on date of search (i.e., how to address a fast-moving field)</i></p>	<p>20 min</p>

<i>b. Difference between expert opinion-based guidance and guidance developed using a robust process</i> <i>c. Importance of beginning to transition to living reviews on priority topics that will be with us for some time</i>	
<b>5. ANY OTHER BUSINESS</b>	<b>3 min</b>