1. FOLLOW-UP ON ACTION ITEMS *a. Review previous meeting notes and action items (see attachment 2)*	**5 min**
2. UPDATE ON MEMBERSHIP AND ENGAGEMENT *a. Update on listserv membership and numbers (see attachment 3)*	**5 min**

3. COVID-END LOGIC MODEL
 	
   a. Logic model presentation (see attachment 4)
   b. Discuss the following:
     i. Does the logic model make sense from the working group's perspective?
     ii. Does the logic model adequately represent the tasks and terms of reference of the working group?
     iii. Are there any missing elements; work that your working group is doing that cannot easily be located within the model?
     iv. Are there any early indications or examples for the short-term outcomes and long-term influences? If so, can these be packaged as 'success stories', which will help COVID-END's business case and liaising with funders
     v. Are there any emergent systems and methods within existing institutions and processes that can be reflected in the model?
     vi. Eventually we would like working groups to think beyond COVID. Thinking about the logical model can be a way to start this conversation about any tasks/roles/projects that could continue past COVID-END. This conversation could be about individual groups and also about how they all function together (in the logic model) to enable the use of evidence (in evidence ecosystem)
	20 min

4. SEQUENCE OF FUTURE TOPICS
 	
   a. Suggestions for new topics/ideas for future weeks:
     i. Difference between expert opinion-based guidance and guidance developed using a robust process (potential facilitators: Ivan Florez and Per Olav Vandvik for mid-October)
     ii. Rapid Response / review focused discussion (facilitator: Maureen Dobbins, date: TBD)
     iii. Discussion on LMICs paper led by Scoping WG
     iv. Long COVID (facilitator: Sandy Oliver, date: TBD)
	15 min

v. Series of topics related to the resources to support decision-making in general and then for each of them in detail (when and how to use each of them) (faciliator: Secretariat, date TBD) *vi. Signaling to researchers what type of research would help to move a GRADE evidence profile from low to higher certainy evidence*	
5. WEBINARS FOR THE COVID-END COMMUNITY *a. 14 October: Living hub of hubs (potential facilitators: Cristian Mansilla and Promise Nduku; co-branded with GESI)* *b. November: Horizon scanning (facilitator: Heather Bullock, date and time TBD)* *c. December: Tour of the COVID-END website and its resources (facilitator: John Lavis; brief presentations by leads for different resources profiled on the website)* *d. January: Ensuring patients have access to research evidence that is as up-to-date as it is for other stkaeholders (facilitator: Sandy Oliver, date and time TBD)* *e. Ideas for future topics:* *Priority setting* *LMIC paper* *Global scene setting – e.g., Steven Hoffman on the UN COVID Recovery Research agenda, Lancet commission* *Planning the next evidence phase for the pandemic (articulating the need for curated, high quality living stock of reviews addressing key questions)* *A guide to COVID research resources for synthesis (we are beginning to map out the content coverage, strengths and weaknesses of the different evidence portals, etc.)* *Working group specific presentation*	**10 min**
6. ANY OTHER BUSINESS	**5 min**