



Engaging Working Group
 Agenda for the MS Teams call on 13 July 2021
 Link: [Click here to join meeting](#)

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| <p>1. FOLLOW-UP ON ACTION ITEMS</p> <p>a. Review previous meeting notes and action items (see attachment 2)</p> | 5 min |
| <p>2. UPDATE ON MEMBERSHIP AND ENGAGEMENT</p> <p>a. Update on listserv membership (see attachment 3)</p> | 5 min |
| <p>3. SEQUENCE OF FUTURE TOPICS</p> <p>a. To be confirmed:</p> <ul style="list-style-type: none"> i. Topic: Duplication Date: Week of 12 July Facilitator: Lesley Stewart ii. Note: Week of 19 July is a COVID-END quiet week iii. Topic: Where are the most pressing gaps in living evidence syntheses to address COVID-19 Date: Week of 26 July Facilitators: Ruth McQuillan and Jorge Barreto iv. Topic: TBD, potential to draw on horizon scanning discussion Date: TBD in August (note: August is a quiet month) or September v. Topic: COVID-END anniversary reflections (following from the webinar) Date: TBD Facilitator: Jeremy Grimshaw <p>b. Suggestions for new topics/ideas for future weeks:</p> <ul style="list-style-type: none"> i. How to approach the quick and clean enough appraisal of guidelines? Facilitators: Ivan Florez and/or Melissa Brouwers, possibly with guest presenters who are using ‘quick and clean enough’ applications of AGREE II (e.g., COVID-END, eCOVID) ii. How to improve research communication using patient and public involvement (PPI), plain-language summaries, and other approaches iii. How to fill the gap left between what existing evidence syntheses are addressing and what decision-makers are asking? iv. Possible topics linked to queries for the COVID-END inventory from listserv members v. Possible topics coming from the co-chairs and partners calls <p>c. Webinar linked topics</p> <ul style="list-style-type: none"> i. October - Portals for best evidence about COVID-19 ii. December – National lessons linked | 25 min |

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| <p>4. SEQUENCE OF FUTURE TOPICS</p> <ul style="list-style-type: none"> a. Upcoming list of webinar topics <ul style="list-style-type: none"> i. Plan for 28 July: Priorities for evidence syntheses Facilitators: Ruth McQuillan and Jorge Barreto, co-chairs of the Prioritizing working group (may include Heather Bullock on the horizon-scanning process, Cristian Mansilla on inventory process, and Maureen Smith on the citizen partnership process) ii. Note: August is a COVID-END quiet month iii. Plan for 29 September: Global scene setting Facilitators: Steven Hoffman iv. Tentative plan for October: Portals for best evidence about COVID-19 Facilitators: Ruth Stewart and Holger Schunemann, co-chairs of the Accessing working group v. Tentative plan for November: Examples of engaging citizens in COVID-END rapid reviews Facilitators: Maureen Smith and Maureen Dobbins b. Ideas for future topics: <ul style="list-style-type: none"> i. National lessons learned – e.g., Canadian and South Africa reports planned for December ii. Working group specific presentation | <p>20 min</p> |
| <p>5. ANY OTHER BUSINESS</p> | <p>5 min</p> |