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| <p>1. FOLLOW-UP ON ACTION ITEMS</p> <p>a. The previous meeting notes and action items were not circulated but they will be available on the COVID-END website</p> |
| <p>2. UPDATE ON MEMBERSHIP AND ENGAGEMENT</p> <p>a. Laurenz and Maureen walked working-group members through a PowerPoint presentation prepared by Newman with input from Laurenz and Maureen (see slides)</p> |
| <p>3. SEQUENCE OF FUTURE LISTSERV TOPICS</p> <p>a. Upcoming list of listserv posts that can be handled on an ad hoc basis going forward Date: week of 15 November and week of 6 December and then launch week in mid-to-late January Facilitators: Jenn Verma</p> |
| <p>4. SEQUENCE OF FUTURE WEBINAR TOPICS</p> <p>a. Last working group-organized webinar on engaging patients and citizens in evidence synthesis</p> <p>b. Tentative plans for future topics that can be handled on an ad hoc basis going forward</p> <p>i. Evidence Commission exhibits and pathways to influence Facilitators: Select commissioners (supported by Jenn Verma, John Lavis and Jeremy Grimshaw) Likely date: January (as a formal launch to the report) and the months thereafter</p> |
| <p>5. EVALUATION OF LESSONS LEARNED</p> <p>a. Jenny walked working-group members through the revised COVID-END engagement survey, an update on obtaining Research Ethics Board approval, and a potential paper based on lessons learned (see attachment 4)</p> |
| <p>6. ANY OTHER BUSINESS</p> <p>a. Group confirmed the wind-down of the working group</p> |