



COVID-END partners coordination call

Notes from the call on 25 June 2020

<https://zoom.us/j/6163788736>

1. INTRODUCTIONS

- a. *Jeremy welcomed a new partner and a collaborator (see attachment 2)*
 - i. *Ruth McQuillan, UNCOVER, Edinburgh University*
 - ii. *Amena El-Harakeh, formerly at the American University of Beirut and currently in the U.S. (and involved in the evaluation work being described below)*

2. FOLLOW UP ON ACTION ITEMS

- a. *Jeremy pointed partners to three documents: 1) partner meeting notes from June 18th (see attachment 3); 2) co-chairs meeting notes from June 23th (see attachment 4); and 3) follow-up action items (see attachment 5)*

3. COVID-END NETWORK UPDATES

- a. *Update on horizon scanning (see attachment 6)*
 - i. *John reminded partners about the plans for engaging a diverse global panel of citizens, providers, policymakers and researchers in providing input to how the taxonomy should be adjusted to reflect the types of decisions they're facing and the priority that should be accorded to living, full and rapid reviews in areas where gaps exist*
 - ii. *John also walked partners through the Excel spreadsheet being used to identify potential invitees to the global panel*
 - iii. *Partners raised the following points and/or asked questions that John responded to*
 - 1. *Provide a brief description of the project (what horizon scanning is, previous work, and expertise required of panelists) and what is being asked of panelists (e.g., time commitment of around 90 minutes per month, with 30 minutes to review a pre-circulated briefing note and 60 minutes to participate in a call and offer their input verbally, in the chat box or in an email that they send after the call has been completed)*
 - 2. *Expand the 'economic and social response' section to include the full diversity of sectors implicated in the response*
 - a. *Consider using the Sustainable Development Goals to prompt thinking*
 - b. *If education becomes a highlighted subsection, consider reaching out to the Campbell Education group to identify individuals (e.g., Education Endowment Foundation, IES in the U.S., and OECD Education)*
 - 3. *Be explicit about planned and hoped for intersections with partners*
 - a. *Include partner documents/webpages that provide updates on their own horizon scanning and priorities (e.g., Cochrane, HTAi)*
 - b. *Feed back to partners the gaps in evidence syntheses that have been prioritized by the panel for consideration in their own priority-setting*

4. *Add to the first briefing note emergent topics like:*
- a. *Clinical management of 'long-tail COVID' (i.e., people reporting chronic / recurring debilitating symptoms) – an emergent priority in Europe*
 - b. *State capability – an emergent priority in Africa*

ACTION: Heather to post a brief description of the project and what is being asked of panelists (on MS Teams)

ACTION: John to update and post the Excel spreadsheet (on MS Teams)

ACTION: Partners to submit suggestions for panelists to covid-end@mcmaster.ca

- b. *Jeremy proposed two principles for participation and institutional representation on partner calls and working groups*

- i. *Ideally a maximum of two representatives per partner per partner call*

- ii. *Ideally one person per partner per working group call*

ACTION: Partners with multiple representatives to work out among themselves who can best represent their group at key meetings

4. PRESENTATION FROM SUSTAINING WORKING GROUP

- a. *Heather walked partners through the penultimate draft of the logic model*
- b. *David and Amena walked partners through the COVID-END baseline assessment (see attachment 7)*

5. MAJOR UPDATES FROM OTHER WORKING GROUPS

- a. *Engaging working group will soon circulate information about how to sign up for the COVID-END Community listserv*
- b. *Synthesizing and Packaging working groups are collecting feedback on their recently posted resources*
- c. *Recommending working group is preparing a companion suite of resource to the Synthesizing working group resources (focused on guideline developers / adapters)*

6. UPDATES ON CROSS-PARTNER INITIATIVES AND INITIATIVES OF INTEREST TO PARTNERS

- a. *Lucy Henry provided an update about HTAi activities*
 - i. *Webinar: Low Income and Lower Middle-Income Countries and Utilizing Evidence to Inform Decision Making: <https://htai.org/hta-support-for-covid-19/webinars/> July 2, 2020 07:00 MDT (-6 UTC)*
 - ii. *HTAi society position paper on evidence quality standards: https://htai.org/wp-content/uploads/2020/06/HTAi_Position-Statement-Evidence-Standards_20200620.pdf*
 - iii. *Survey of HTAi society members on waste in research from HTA standpoint*

7. ANY OTHER BUSINESS

- a. Jeremy reminded partners about the adjusted summer meeting schedule, with no partners meeting, co-chairs meeting or working group meetings scheduled for the weeks of:*
- i. June 29th - July 3rd*
 - ii. August 3rd – August 7th*
 - iii. August 31st - September 4th*