1. INTRODUCTIONS

a. Jeremy noted that there are no new partners to introduce today

2. REVIEW OF COVID-END ACTION ITEMS

a. Jeremy pointed partners to the notes from our call on 22 October (see attachment 2)

3. COVID-END NETWORK UPDATES

a. Jeremy introduced the brainstorming about optimizing the COVID-END structure for the next phase of the pandemic evidence response, and John described some initial thinking about potential scenarios for working group adjustments (see attachment 3)

   i. Linn Brandt as co-chair of the Digitizing working group – this working group is perhaps special in the depth of competencies and they haven't yet got to point of fully capitalizing on these competencies; this could be a group to which other groups could pose questions (and Linn invited feedback from partners about whether this could be helpful to them); and the working group includes members that are involved in related, important work such as COKA
   ACTION: Partners to notify Linn if they have questions related to digital solutions and/or would find it helpful if the working group was available to respond to such questions

   ii. Maureen Dobbins as co-chair of the Engaging working group – this working group still has lots to do, and she and Laurenz have signalled that they would be happy to add citizen engagement to their terms of reference

   iii. David Tovey as co-chair of the Synthesizing working group –this working group has accomplished a lot and has spawned the equity task force, and they will discuss these scenarios at their next meeting

   iv. Sylvia de Haan - likes the idea of adding an Advocating working group and would be happy to engage in this

   v. Tamara Kredo - wonders if the Prioritizing working group fits under project-based or constituency-based working group, and John noted that we had initially envisioned this working group specifically focusing on the prioritizing living evidence syntheses and not more generally bringing together the constituency of experts in prioritization processes (but we are open to feedback about this)

   vi. Maureen Smith – suggested that the Advocating working group should include citizen- and patient-targeted advocacy, in part to ensure that citizen and patient groups that are holding webinars for their members are aware of and use COVID-END resources

  vii. Michael McCaul asked what is meant by 'making matches' of prioritized reviews (or guidelines), and John noted that we are hoping to encourage interdisciplinary teams to come together and that this may require drawing on COVID-END partners' expertise about who's out there with the types of disciplinary perspectives that could add value to a team focused on a given topic

  viii. Moses Ocan asked if the Profiling working group and Scoping working group might overlap, and Jeremy noted that the former is focused more specifically on the inventory and database collaborations and the latter is focused more generally on strategy for COVID-END writ large

  ix. Jerry Osheroff asked whether this restructuring process could support greater clarity in where COVID-END and other initiatives like ACTS, COKA and others are adding value in different parts of the evidence ecosystem

  x. Sarah from the Librarian Reserve Corps updated the group about their collaborations related to databases, and Jeremy noted that she would be invited to the upcoming meeting of COVID-END's database collaborators

  xi. ACTION: Co-chairs and partners to provide feedback to the Secretariat about the ideas for new working groups and/or changes to existing working groups

 b. Update from Sustaining WG
  i. Jeremy noted that they are analyzing the survey responses and that soon some partners will be approached for key informant interviews

 c. COVID-END website
  i. ACTION: Partners to consider providing their own feedback or asking their decision-maker contacts for feedback about whether there are ways that we can enhance the usability of the COVID-END website for those supporting decision-makers

4. NEWS AND INITIATIVES OF INTEREST TO PARTNERS

 a. No news to report

5. ANY OTHER BUSINESS

 a. No other business