

1. REVIEW AGENDA AND ACTION ITEMS	10 min
a. Agenda additions	
b. Notes and actions from previous meeting (see attachment 2)	
2. LIST OF PRIORITY TOPICS	30 min
 a. Review current spreadsheet (see attachment 3) b. Discuss dissemination of output through an online resource, additional items to add, and areas of improvement: https://xerte.cahss.ed.ac.uk/play.php?template_id=2247 	
3. WORKING GROUP PAPER	15 min
a. Discuss a practice-type paper developed by the working group on the horizon scanning process	
4. ANY OTHER BUSINESS	5 min