1. INTRODUCTIONS
 	
Ivan welcomed new working group members:
    i. Amir Qaseem, American College of Physicians, USA
    ii. Xuan Elody, Evidence Based Medicine Centre, Lanzhou University, China
    iii. Mireille Geotghebeur, Institut national d'excellence en santé et services sociaux (INESS), Canada
 	
Also participating in the call:
David Tovey
Elie Akl
Ivan Florez
Jerry Osheroff
Lucy Henry
Michael McCaul
Per Olav Vandvik
Tamara Kredo
Xuan Yu
Zac Munn
 	
Regrets:
Ignacio Neumann
Susan Norris
Ludovic Reveiz
	5 min

2. FOLLOW-UP ON ACTION ITEMS
 	
  a. Review revised terms of reference (see attachment 2)
 	
• Ivan described that additional item added to terms of reference to assess quality of guidelines using established tools, with the potential of having student support from Secretariat to do quality assessments
• Clarifying target audience of terms of reference and working group outputs
    o Currently more targeted to organizations than end-users of evidence guidance, however, important to clarify with working group and explicitly in terms of reference in order to identify and prioritize target audience needs
    o May be helpful to stratify discrete activities according to different users, recognizing that some will target multiple audiences
	30 min

- Adding considerations of making guidelines and HTA fair and reasonable (in addition to trustworthy) to balance ethical and other considerations - Some urgency to post revised terms of reference on COVID-END website before GIN webinar (on May 20th) **ACTION: Anna to share current terms of reference with John to review and post to website by end of day Tuesday (May 19th) with a note that terms are still under construction** **ACTION: Tamara, Elie, Mireille and any others send any suggested revisions to the terms of reference to Ivan and Per to incorporate** b. Per to share background information from the GIN webinar to begin mapping existing resource base - May 20th @ 8:00am and 3:00pm CEST https://g-i-n.net/covid-19/covid19-webinars-folder/webinar-covid-19-pandemic-navigating-evidence-and-guidance-crisis - Presenting COVID-END, AHRQS as over-arching; examples of guidelines; overview of different types of evidence with goal to get feedback from participants. - Per to share existing resources, requesting feedback if we have missed any organizations (both developer and end-user perspective); several hundred people signed up. **ACTION: All working groups members asked to review resources provided on GIN COVID-19 website and share feedback and suggestions with Zan Munn https://g-i-n.net/covid-19** c. Continued discussion around involvement of HTA community - Working group recruitment to focus on engaging HTA community with consideration of full scope of HTA expertise (ethical, legal, environmental assessment) - Making evidence syntheses connections into HTA and guidelines; working closely with synthesizers. d. Working group members to review and provide feedback on evidence sources relevant to guidance on COVID-END website	
3. ENGAGEMENT WITH OTHER GROUPS AND ORGANIZATIONS	**15 min**

a. Discussing questions brought up by Digitizing working group
    i. What do you see as the biggest blocker to your work right now?
    ii. What is your biggest technical blocker?
 	
• Adapting to quickly evolving evidence and incorporating into recommendations, bringing in adjacent evidence sources (ethical, environmental, legal) to be able to contextualize evolving evidence within (living) guidelines
• Workflow management and progress tracking in rapid and systematic review across large international teams	

4. ANY OTHER BUSINESS	**5 min**