1. **FOLLOW-UP ON ACTION ITEMS** a. *Follow-up meeting of COVID-END and ACTS collaboration*	2 min
2. **RAPID/LIVING REVIEWS AND GUIDELINE EFFORTS** a. *Opportunities to play a coordination role across this space (e.g. shortcut some processes by sharing documentation such as repositories of systematic reviews, joint assessment reports, etc.)*	25 min

3. **DEVELOPING A DOCUMENT OF COVID-RELATED GUIDELINES AND GUIDELINE DEVELOPMENT**
 	
  a. *Development of recommending guidance document*
  b. *Proposal of a framework in collaboration with G-I-N to organize guidance documents approved by members of this Working Group*
  c. *Similar document to be developed in the future of the Working Group for HTA, with content linkage across Synthesizing and Recommending, such as a living and interactive flow chart*
	30 min

4. **ANY OTHER BUSINESS**	3 min