

Sustaining Working Group Agenda for Webex call on 1 May 2020 https://mcmaster.webex.com/meet/rise

1. INTRODUCTIONS	15 min
a. Welcoming working group membersi. David Gough, EPPI-Centre, UK (co-chair)	
 ii. Elie Akl, Global Evidence Synthesis Initiative (GESI), Lebanon (co-chair) iii. Denis Roy, Institut national d'excellence en santé et en services sociaux, 	
Canada iv. Kim Sutherland, Agency for Clinical Innovation, New South Wales (ACI- NSW), Australia	
v. Ian Graham, Ottawa Hospital Research Institute, uOttawa, Canada vi. Sylvia de Haan, Cochrane Central, Netherlands	
vii. Secretariat: Heather Bullock and Safa Al-Khateeb, McMaster Health Forum RISE, Canada,	
and Jeremy Grimshaw Ottawa Hospital Research Institute RISE, Canada	
2. FOLLOW-UP ON ACTION ITEMS	0 min
a. Not applicable for this first meeting	
3. DISCUSSION ON SCOPE OF GROUP AND TERMS OF REFERENCE	30 min
a. Retrospectively studying which mechanisms the evidence synthesis community had in place to respond efficiently and which needed to be developed, strengthened or better coordinated	
b. Prospectively studying how the evidence synthesis community's newly developed mechanisms are being put in place to optimize sustainability	
 c. Proposing ways to 'mainstream' emergent mechanisms within existing institutions and processes, including in the work of a broader array of groups (e.g., data analytics, modelling, implementation science, and monitoring and evaluation) that need to have access to the best evidence sources for their work 	
d. Developing a theory of change to capture demand- and supply-side interventions and how they are expected to lead to impact	
e. Liaise with donors about the importance of investing in existing institutions and processes	
f. MEMBERSHIP OF WORKING GROUP	10 min
a. Ideas for engagement of additional members and organizations with reminder of principles around geographic, linguistic diversity as well as diversity in target audiences	

g. ANY OTHER BUSINESS	5 min
a. Setting a concrete date/time and frequency for future meetings	