COVID-END
COVID-19 Evidence Network
to support Decision-making

Synthesizing Working Group
Agenda for MS Teams call on 30 September 2020

1. INTRODUCTIONS a. *David Gough, EPPI-Centre, UK*	5 min

2. COVID-END LOGIC MODEL
 	
a. *Logic model presentation (see attachment 2)*
b. *Discuss the following:*
   i. *Does the logic model make sense from the working group's perspective?*
   ii. *Does the logic model adequately represent the tasks and terms of reference of the working group?*
   iii. *Are there any missing elements; work that your working group is doing that cannot easily be located within the model?*
   iv. *Are there any early indications or examples for the short-term outcomes and long-term influences? If so, can these be packaged as 'success stories', which will help COVID-END's business case and liaising with funders*
   v. *Are there any emergent systems and methods within existing institutions and processes that can be reflected in the model?*
   vi. *Eventually we would like working groups to think beyond COVID. Thinking about the logical model can be a way to start this conversation about any tasks/roles/projects that could continue past COVID-END. This conversation could be about individual groups and also about how they all function together (in the logic model) to enable the use of evidence (in evidence ecosystem)*
	30 min

3. FOLLOW-UP ON ACTION ITEMS
 	
   a. *Review notes and action items from last meeting (see attachment 3)*
   b. *Review notes and action items from joint meeting (see attachment 4)*
	15 min

4. WORKING GROUP MEETING DATE AND TIME a. *Re-scheduling the Synthesizing WG meeting times: 9am EST?*	5 min

5. ANY OTHER BUSINESS
 	
   a. *Weeks with no COVID-END scheduled meetings:*
     i. *Week of October 12*
     ii. *Week of November 16*
	5 min